

Ministry of Faith Journey Church

Gaarde Christian Day Care(GCDC) is a ministry of Faith Journey Church.

The Deacon board and Senior Pastor oversee the business operations of the Day Care.

While we do not teach Assembly of God doctrinal distinctives to a GCDC student, it is understood that the doctrinal distinctives govern the operations of each entity of FJC including GCDC We do not require our GCDC teachers to subscribe to the beliefs of FJC other than what is described in the 'Statement of Faith", which is found in the GCDC Handbook.

GCDC Staff

GCDC staff go through a vigorous screening process. The interview process is layered and before they are hired each applicant will undergo reference checks, State of Oregon criminal background check, and a nation wide (and international if warranted) background check. All staff, including substitutes, must meet state requirements and complete an orientation process before starting work. Each staff person must continue their education by completing at least the minimum required state clock hours in workshops, & seminars, including First Aid/CPR training.

(A ministry of Faith Journey Church)

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Tigard, OR 97224

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*Day Care Policies subject to change
per guidelines from the
State of Oregon*



FAITH JOURNEY
CHURCH



Safe & Nurturing
Environment

Christ Centered Learning



HOURS OF OPERATION

Monday- Friday

7:00a - 8:10a Before Care (BC)

11:45a - 6:00p After Care (AC)

Monday-Friday

8:10a-11:45a for PRESCHOOL

SCHEDULE

GCDC operates on a annual calendar schedule, starting the Wednesday following Labor Day until the date in June which is posted on the annual calendar.

The calendar will be published by July 1st. GCDC is closed the following holidays:

- Thanksgiving/Friday after
- Veteran's Day Observed
- Christmas Vacation, as noted on the calendar
- Martin Luther King Jr. Day
- President's Day
- Spring Break, as noted on the calendar
- Memorial Day

There will be other dates of closure throughout the course of the GCDC calendar all of which will be noted on the annual calendar.

REGISTRATION

GCDC has limited space and fills in order of registrations and schedules received.

Students must be of age by **Sept1st** and be completely potty trained needing no bathroom assistance.

HEALTH POLICY

As a licensed day care in the state of Oregon, we follow policy/protocols in regards to sicknesses. Every family will be expected to follow the 'health for all' system which means parents are responsible to evaluate their own child's health prior to each day's admittance to day-care. Every child will be assessed each day by a staff person prior to being signed in, with the expectation that no child is being sent to day care with a treated fever or cough. If there is positive test of any virus, including but not limited to, Covid 19 in the child's immediate family, there is an expectation of disclosure to the day care director. If there has been a known exposure in a child's family to Covid 19 there is an expectation of disclosure to the day care director.

PRESCHOOL

Our preschool program is foundational to prepare students academically for our kindergarten and elementary programs. Our curriculum and classroom design is to meet the emerging needs and interests of preschool age children. Some experiences your child will have the opportunity to participate in are:

- * Pre-Math, Pre-Reading, Pre-Writing skill development



- * Group Social Time

- * Bible Time

- * Science(through cooking and hands-on experiments

- * Art & Expression Activities

- * Music & Movement



ELEMENTARY

◇ **Daily Schedule**

Elementary age children need similar routines as a preschool age child in order to provide a safe & stress free environment for them to thrive. A typical schedule for an elementary age student includes snack time, recess, homework time, free activity time.

FEES & PAYMENTS

- **BC & AC Hourly Rate: \$6.25 per child**
- **Preschool Annual Tuition: \$3200 (payment plan available)**
- **\$2/hr. charge if late pickup before 6pm**
- **Late pick up charges (after 6pm) will result in a \$10.00 charge for the first 10 minutes, and a \$15.00 charge for each five minute period thereafter**
- **Day care schedules are permanent schedules, there are no changes except cancellations.**
- **There is no drop-in day care**
- **Payment for scheduled hours are due regardless of child's attendance**
- **Payments are due one week in advance for the hours you schedule to use.**
- **Accounts past due can result in suspension of day care use until account is current**

GCDC Handbook Available Upon Request